ST MICHAEL'S SCHOOL

BASSENDEAN (EST 1914)





Newsletter #1 Term 1 Week 1 Friday 2 February 2024

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St Michael's School is a school community founded by the Sisters of Mercy in 1914.

We aspire to be a secure, caring learning environment where commitment to Faith, Truth, Service and Compassion are encouraged as a way of life.



Dear Parents and Caregivers,

It is my great pleasure to welcome you all to the 2024 school year. I hope you all had a wonderful Christmas and enjoyed the holiday period. The staff and I are excited to begin another wonderful year with you and your precious children. It was a delight to see all our students arrive for school on Wednesday with such vibrant enthusiasm and bright, happy smiles. I am excited to be Acting Principal for Term 1, however I know that Mrs Michelle Christian is very excited and eager to begin her position as Principal of St Michael's School in Term 2. She will visit throughout the term and I will be in contact with her regularly.

New Families & Staff

I would like to extend a warm welcome to all our new families and staff who are joining our St. Michael's family. We are thrilled to have you all as part of our community and I hope that you will create some wonderful memories during your time with us!

In terms of new staff, we are excited to welcome Mrs Jessie Mroczek (Year 6 teacher), Mrs Danielle Moore (Year 2 teacher) & Signora Francesca Tersigni (Italian teacher) who is provided through the Italo – Australian Welfare and Cultural Centre. We welcome back Mrs Laura Siciliano (Physical Education teacher) & Ms Maria Yelash (Education Assistant) from maternity leave. In addition, we welcome back for a short time, Mrs Jane Forsey who will be teaching Science while Mr Rob Coughlan takes Long Service Leave in Term 1.

Parking

I have been asked by the Bassendean 55Plus Group to remind parents not to park in the carpark at the front of the Town of Bassendean hall on James St. This carpark is reserved for their patrons, many of whom are frail and advanced in years. Please follow the school pick up procedure by joining the moving line of traffic. This also helps to maintain child safety by ensuring students are not running across traffic to get to your car. Thank you for your courtesy towards our more senior community members.

Further to this, while cars are waiting in the line for pick up, please leave a gap outside the Child Health Centre, located on James St near the roundabout, to allow for their staff to reverse out of the driveway.

Parent Information Sessions

A reminder that the parent information sessions will be held next week on Monday 5 February. We will be holding two repeated parent information sessions in each classroom at 4:45pm and 5:30pm. A reminder that parent information sessions are an adult only event - please organise someone to mind your children. If you have no alternative but to bring them, they must sit near the classroom and not be playing on equipment as there will be no supervision.







Reducing Waste

We are continuing to be more vigilant in recycling and reducing our waste, not only from an environmental perspective, but also for financial and hygiene reasons. Our general waste bins are only emptied once per fortnight so it is vital we reduce our school waste. We are teaching children to recycle more and generate less general waste. We are also asking for parent support by requesting that parents do not send food to school in packaging, for example, rather than sending a packet of Tiny Teddies in the packet, please empty the contents of the packet into a lunchbox compartment or a reusable container and dispose of the packaging at home. Any packaging sent to school will be sent home again in your child's lunch box for you to dispose of. Thank you for your support and assistance with this important issue.

* Please also be aware of the moisture sachets, for example, contained in seaweed packets. For the safety of students and Donnelly we ask that these are removed and not sent in to school.

Assistant Principal Roles and Process to Address Concerns

A reminder that each Assistant Principal manages an area of the school. Aside from Term 1, Mrs Jo Borg oversees 3YOP to Year 2 and co-ordinates curriculum across the school and I, Mr Michael Sheridan, manage Years 3 – 6 and co-ordinate Religious Education and administration (such as policies etc). Should you have queries or concerns regarding your child, your first port of call should be their teacher, however, if you have further concerns after consulting with the teacher, please feel free to make an appointment to speak with the appropriate Assistant Principal, after which you may request an appointment with the Principal. Don't forget to refer to the Assistant Principals' section of each newsletter for updates on events and school operations. For Term 1, Mrs Jo Borg will be the only Assistant Principal.

Middle Leadership Roles

This year, Miss Meadhbh Glasgow-Collins continues in her role as early childhood cluster leader and will take over special needs co-ordinator from Miss Nat Pin. Mrs Jessie Mroczek has accepted the role of middle/upper years cluster leader.

Principal's Secretary and Email Address

Once again, Mrs Lisa Grazia will be working in the role of Principal's Secretary. Lisa's work days are Monday to Thursday and she manages my calendar and email. Any parents wishing to email or make an appointment with myself are asked to use the following address: principal@stmichaelsbass.wa.edu.au.

2024 3 Year Old Program (3YOP)

We have limited places available in our 2024 3YOP. If you know of anyone who may be interested, please encourage them to email reception: admin@stmichaelsbass.wa.edu.au or phone 6278 9888.

Uniforms

Please be aware of uniform requirements throughout the year. We always have a two week 'grace' period at the change between summer & winter uniforms to allow for any delays with orders etc. However, after the two weeks, staff are instructed to send home uniform infringement notices that need to be signed and returned to school. Jenny Franklin Enterprise (JFE) will continue to run our uniform shop. Please see our website for more details.

School Start Time and OSHClub

A reminder for parents when organising work arrangements, that before school supervision commences at 8.20am. The school gates open at 8.20am and, therefore, students cannot be dropped off or arrive at school prior to this time. We ask parents to organise their working arrangements accordingly or make use of the OSHclub (who we partner with for your convenience) if you require before or after school care. Please contact OSHClub on <u>0427 945 406</u> or stmichaels@oshclub.com.au.

Learning Statement and Code of Conduct

The start of a new year is a timely opportunity to, once again, share with you the St Michael's School Learning Statement.

I invite all our community members to actively and positively engage with us in the education of your most precious gift/s, your child/ren, through the variety of opportunities that are available for parent involvement. We value your presence and your ideas!

To help ensure that all community members positively contribute to our school, we have in place a Code of Conduct. The School Code of Conduct can be found on its own dedicated page on our website: www.stmichaelsbass.wa.edu.au

Both staff and parents are required to adhere to this code at all times to ensure both the safety of students and that all members of our community are treated with respect and dignity. Please take some time to familiarise yourself with this document.



OUR LEARNING STATEMENT

To every student at St Michael's,

You are a valued member of our school community.

We are committed to knowing you deeply and supporting you to be yourself.

Caring for your safety and security are our priorities.

We are dedicated to helping you know God.

We strive to create a welcoming, joyful and engaging learning environment where you are inspired to use your gifts and talents to play, think, imagine and create.

In partnership with you and your family, we encourage you to be your best and become a confident and empowered learner.

You are one of a kind, and you matter to us.



Unite our school community in faith, compassion truth and service as we live our Mercy values.

The foundation of our Code of Conduct is based on child protection principles and modelling healthy, respectful relationships for students. At the start of each year, we revisit the Code of Conduct with staff, who all complete an online child protection/mandatory reporting refresher course. Regular relief teachers and visitors must complete this online course annually as well as members of the School Advisory Council and P&F Executive. In addition to this, St. Michael's implements the Safe4Kids program from Kindergarten to Year 6 to explicitly teach students protective behaviours. It is also timely to remind parents that vigilance around child safety is the responsibility of us all and if you observe behaviours by any person on the school site that contradict the Code of Conduct or resemble grooming behaviour, you should contact me immediately in person or via phone: 6278 9888. If I am not available, please contact an Assistant Principal or we have a form on our website where members of the community can report a code of conduct breach online.

Enterprise Bargaining Agreement (EBA) for Teachers

In 2022 and 2023, teachers were in the process of negotiating better working conditions, Late 2023, teachers accepted the new conditions put forward to them and are being implemented from 2024. Moving forward with the new EBA for teachers, please take note of what has been approved as part of the teachers work conditions:

• Reasonable Response Time and a Right to Disconnect: As from January 1, 2024 all teachers response time for replying to emails and parent requests, will remain as two business days. In most cases teachers are unable to respond during the day because they're teaching and also need their breaks. Teachers will also have the right to disconnect from 3.45pm each day until the following day (8.15am). Teachers also have the right to disconnect on weekends. Part time staff are not required to respond to any form of communication on their non-working days.

The EBA states: Teachers are not required to initiate, read or respond to electronic or other communication from school staff, parents or community members outside of working hours or when not on site. This includes time when staff members are on personal leave, approved leave, public holidays, professional development and student vacation time. This does not apply in the case of an emergency, or where there are staffing or health related issues where failure to communicate could lead to Teachers being disadvantaged.

• Community Events outside of school hours: As from January 1, 2024, some further special events, outside of school hours will need to be reconsidered. We have already begun making these changes over the last couple of years however some further changes may need to be made. The P&F already run some events, like the Welcome Back Event, but attendance by staff can no longer be compulsory.

• **Night Events:** Some of the traditional night events have already been scheduled for during the day or after school, and some further events may need to be adjusted. Teachers are now only required to complete a certain number of hours of extra-curricular activities per year.

I thank you for your support and understanding around this matter.

Wishing you and your family a joyous, successful and fulfilling year!

Many thanks and God bless Mr Michael Sheridan



FAITH FOR THE JOURNEY

Heavenly Father,

As we embark on this new school year, we gather in gratitude for the gift of learning and community. Bless our students, teachers, staff, and parents with wisdom, patience, and understanding. Guide us in the pursuit of knowledge and the practice of kindness.

May our classrooms be filled with the spirit of curiosity and cooperation, and may your love be the foundation of our educational

journey.

Grant us the strength to face challenges, the courage to embrace growth, and the joy that comes from sharing our gitts with one another. May this school year be a time of discovery, friendship, and spiritual growth.

We entrust our school community into your loving hands, seeking







STAFF LIST 2024

Father Anthony Suresh Parish Priest

Mrs Jo Borg

Mrs Michelle Christian Principal (From Term 2)
Mr Michael Sheridan Acting Principal (Term 1)

Assistant Principal R.E & Admin / Support Teacher
Assistant Principal Curriculum / 3YOP Teacher

Ms Peta Santella Finance & Office Manager

Donnelly Wellness Dog
Mrs Lisa Grazia Principal's Secretary
Mrs Michelle Buchan Student Enrolment Officer

Ms Lynda Gorton 3YOP Education Assistant (EA) & MacqLit

Mrs Neala Welch Kindergarten Teacher
Mrs Joanne Richards Kindergarten EA
Mrs Lesley Schnell Kindergarten EA
Ms Laura Marzo Pre-primary Teacher
Miss Taylia Kenny Pre-primary EA

Miss Meadhbh Glasgow-Collins Year 1 Teacher/ ECE & SWD Co-ordinator

Miss Natalie Brescacin Year 1 Teacher (Thursdays)

Mrs Danielle MooreYear 2 TeacherMrs Stephanie FardigYear 3 TeacherMiss Nina CampagnaYear 4 TeacherMiss Emily HindleYear 5 Teacher

Mrs Jessie Mroczek Year 6 Teacher & Middle/Upper Cluster Leader

Mrs Lola Stewart Students with Disabilities (SWD) EA

Ms Maria Yelash Education Assistant

Mrs Rosemary Mumme Education Assistant and MiniLit

Mr Rob Coughlan Science Teacher

Mrs Jane Forsey Science Teacher (Term 1)

Mr Steven Ostezewskyj Music Teacher Mrs Renee Vassiliou Visual Arts Teacher

Mrs Laura Siciliano Physical Education Teacher

Signora Francesca Tersigni Italian Teacher
Mrs Lisa Mueller Social Worker
Mrs Linda Ford Canteen Co-ordinator
Mrs Vicki Stenning Library Technician

Mrs Tania Falappi Uniform Shop Co-ordinator











Mrs Danielle Moore (Year 2 Teacher)
Mrs Jessie Mroczek (Year 6 Teacher)
Signora Francesca Tersigni (Italian Teacher)

Mrs Laura Siciliano (Physical Education Teacher)

IMPORTANT DATES 2024

Term 1

Parent Information Night: Monday 5 February

School Commences for 3YO Tuesday group: Tuesday 6 February

P&F Welcome Event: Friday 9 February

Ash Wednesday Mass: Wednesday 14 February

Sacramental Commitment Masses: Saturday 17 February & Sunday 18 February

P&F Meeting: Monday 26 February - 7:15pm Labour Day Public Holiday: Monday 4 March

Student Free Day: Tuesday 5 March Term 1 Finishes: Thursday 28 March

Term 2

Students Commence Term 2: Monday 15 April ANZAC Day Public Holiday: Thursday 25 April

Catholic Day (School Closed for students and staff): Friday 26 April

Student Free Day: Friday 31 May

WA Day: Monday 3 June

Term 2 Finishes: Friday 28 June

Term 3

Student Free Day: Monday 15 July

Students Commence Term 3: Tuesday 16 July

Term 2 Finishes: Friday 20 September

Term 4

Student Free Day: Monday 7 October

Students Commence Term 4: Tuesday 8 October Term 4 Finishes for students: Friday 6 December

Sacraments

Sacramental Commitment Masses (Yrs 3, 4 & 6): Saturday 17 & Sunday 18 February (Parish Weekend Masses)

Reconciliation (Year 3)

Reconciliation Ceremony: Wednesday 8 May - 5:00pm

First Eucharist (Year 4)

First Eucharist Ceremony: Sunday 11 August - 10.30am

Confirmation (Year 6)

Confirmation Ceremony: Sunday 9 June - 10.30am

Mass will be celebrated by celebrated by Very Rev. Minh-Thuy Nguyen EV.





Parent calendars are available on the school website at this link.

ASSISTANT PRINCIPALS' NEWS

Sacramental Commitment Masses

Students who are receiving their Reconciliation, First Communion or Confirmation this year are asked to attend one of the Sacramental Commitment Masses on either Saturday 17 February or Sunday 18 February. Mass times can be found on the new St Joseph's Parish website at www.stjosephbassendean.com.

Year 3,4 & 6 families should have now received a Sacramental Enrolment Form. Please return to the classroom teacher ASAP. If there are any children in the school, not in a sacramental year then please collect a form from the office. i.e. a Year 5 child wanting to receive First Reconciliation and/or First Eucharist.

Pre-Kindergarten & Kindergarten Enrolments 2025

Please see the next page regarding important information. Our places are limited, so don't delay!

Thank You P&F

Our Year 6 students have been presented with their graduation shirts for 2024. Special thanks must go to our P&F who fund the cost of the shirts each year. Our P&F have also purchased new pole guards for our basketball court and a new shade tent for our carnivals. We are so fortunate to have such a dedicated P&F community.

Safe and Happy School Drop Off

We've had an incredibly smooth start to the school year which is a testament to the careful preparation by both parents and teachers on easing this transition time for all children. A friendly reminder for all families that the marked yellow zones on James Street are for kiss-and-drop only, please do not park in the yellow zones and exit your vehicle.

.Connecting to Seesaw

Our Seesaw Learning Journals completed a rollover and students should now be automatically connected to their new teacher and class for 2024. Parents are asked to install the Seesaw application to view teacher messages and activities completed by their child/ren throughout the year. All year level teachers use the Seesaw App to share and engage students in learning at school, and with parents via the inbox feature. If you have not yet connected to your child's Seesaw Learning Journal, please contact your class teacher who will be able to support you.

Uniform

Thank you to all families who continue to support our school's mandatory uniform policy. It is wonderful to see so many students proudly wearing their summer uniforms correctly. Please note that girls hair accessories should be in school colours only and boys shirts should be tucked in upon arrival to school. Y1-6 students need to be wearing black leather school shoes (not black sneakers) on their non-sport days. Please ensure your child's uniform is in good condition and refrain from adding or substituting non-uniform items. All teachers have communicated with parents which days are for summer uniform, sports uniform and faction uniform and we thank parents in advance for adhering to their child's schedule.

Warm regards, Mrs Jo Borg Assistant Principal



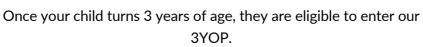
SCHOOL ENROLMENTS 2025

We are in the process of finalising enrolment forms for 2025.



If you have a child born between July 2020 and June 2021, please make sure you have filled in a Kindergarten application form.

Kindergarten interviews will commence in Week 7 of this term.





Places are limited, so don't delay!



WELCOME BACK EVERYONE!



2024 is off to the most amazing start.

Our School Improvement Advisor (SIA), Mrs
Pina Hutchison from CEWA visited on
Wednesday and commented on how
welcoming, happy and friendly our school is.
What a wonderful way to start!

























THANK YOU P&F

thankzyou









FIRE EVACUATION - DAY ONE!



What an exciting way to start the school year!

Special thanks to the Kiara Fire Station for ensuring our safety and security on such a hot day. Our staff and students are to be commended on how quickly they moved down to the BIC.











SOCIAL MEDIA

Stay up to date with what is happening at St Michael's School. Please follow us at:

https://www.facebook.com/stmichaelsbass
https://www.instagram.com/stmichaelsbassendean





CANTEEN NEWS

ATTENTION Kindy Parents and Caregivers

Welcome to term 1!



From next week you can order your child's lunch from the canteen.

Please order online through QuickCliq.
The link is available via the school's website under "Our Parents / Canteen" tabs.

Any queries please see Linda Ford, Canteen Manager during canteen days Monday, Wednesday and Friday.



Uniform orders can be placed online with Jenny Franklin Enterprises (jfe) by visiting jfe.net.au.

Select the orders tab and enter our school code 8539.

The jfe website will have the uniform price list and more information available to parents.

The uniform shop will open during school terms

every Friday morning from 8.30am to 9.00am.

Uniforms can be tried on for size and purchased at this time

and EFTPOS facilities will be available.

Online orders placed prior to 12 noon Thursday

will be delivered to classrooms on Fridays.

Exchanges / refunds are to be made within 14 days of purchase date.

All goods must be returned in their original condition, not having been worn or washed, however we do not refund due to change of mind.

Refunds/exchanges, will all be at jfe discretion.

jfe reserves the right to repair any garment due to a fault in manufacture and will do so in a timely manner.



PARENTS & FRIENDS



FUN FOR THE WHOLE FAMILY!

DISCO | LAWN GAMES | BASKETBALL | PETTING ZOO
POPCORN | WINE TASTING | ICE CREAM | PIZZA
FAIRY FLOSS | FACE PAINTING | BURGERS
PLUS SO MUCH MORE!
WE HOPE TO SEE YOU THERE!

PARENTS AND FRIENDS NEWS



NEXT P&F MEETING Monday 26 February 7:15pm upstairs in the Library



Parents and Friends Association Contact Details stmichaels.pandfassociation@gmail.com



Click to join the P&F on Teams to engage in virtual communication in your own time.



Click to join the P&F Facebook page - Don't forget to turn on notifications!

PARENTS AND FRIENDS NEWS



WINE FUNDRAISER
ST. MICHAEL'S SCHOOL P&F



Place Your Order At The Following Link:

https://wacellars.com.au/fundraising/st-michaels-school-pf-association/

By purchasing some incredible Australian wines our friends at WA Cellars will donate \$36,00 per case or \$3.00 per bottle sold from this fundraising page right to the St Michael's School P&F Team for school community development.

	RED & WHITE WINES
Margaret River Semillon Sauvignon Blanc	Tropical fruits and fresh citrus aromas, on the palate displays of stone fruits accompanied with refreshing citrus acidity finish.
Margaret River Sauvignon Blanc	Lifted aromas of cut grass, subtle citrus, and underlying gooseberry. Palate flavours include passionfruit, and lemon zest.
Clare Valley Moscato	This is a lighter bodied wine with rich, fresh summer fruits and grape flavours on the palate, with a sweet muscaty characteristic to it.
Southwest Chardonnay	Flavours of rock melon, peach and hazelnut carry through on the palate with a creamy texture and a soft, mouth-watering acidity.
Margaret River Rose	The palate is full of wild ripe strawberries with a fleshy mid palate and bright acid profile. Great Dry style Rose.
Margaret River Shiraz	Medium bodied in weight, this wine displays lifted fruits of plum and blackberry with vanilla oak influence and an abundance of grainy tannins
Margaret River Cabernet Sauvignon	Aromas of blackcurrant, blueberries, and dark chocolate mint supported with silk tannins. Best serve with Curry.
	SPARKLING WINES
South Australian Sparkling White N/V	Pale straw with a light green and gold hue, this wine displays lifted citrus characters on the nose with a light yeastiness. The palate is soft and fruity, leading to a crisp natural acid finish. Great value bubbles for any occasion.
Victorian Prosecco NV	Light and refreshing, but not mouth filling, an aperitif or session wine, dry but enough sugar to prevent it being harshly dry.
	FORTIFIED WINES
South Australian Tawny Port 5YO	Lifted spice and black cherries with integrated spirit. Black cherries, spicy oak notes and nutty complexity.

Further information:

- Orders with applicable donations can only be made via the website link listed above.
- + You may mix your order of wine any way you like.
- · Postage charges will be determined at checkout.
- · All orders are posted via Australia Post which you will receive an email notification and tracking information.
- If you have any queries regarding your order, please call Ashleigh on 0416 419 913
- \$36 per case or \$3.00 per bottle purchased from the link above will be donated to the nominated organisation



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La Salle College is now taking enrolments for students starting Year 7 in 2026 and 2027. We believe that education extends beyond the classroom, encouraging our students to live out their faith and values in the service of others, whilst making a positive impact on the world in which they live. Through our teaching and learning, we aim to transform tomorrow's hearts, minds and lives in all that we do.

We offer a range of learning programs and academic pathways, as well as opportunities in a multitude of areas such as skill-based and work-based learning, music, arts, sport and extracurricular activities and clubs. Our wonderful facilities and generous outdoor spaces, which includes a 10-lane swimming pool, Performing Arts Centre, Chapel, Trade and Skills Centre and a double court Sports Centre, provide an innovative and modern learning environment that inspires our students to be the best they can be.

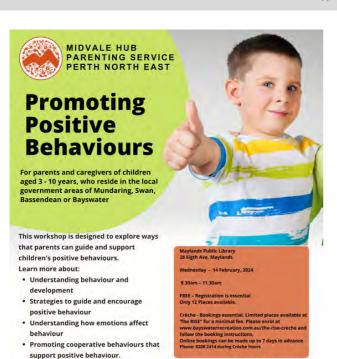
With limited places available for Year 7 2026 and 2027, we encourage you to make an enquiry today.

If you would like to know more about our enrolments process, please visit the enrolment section on our College website (www.lasalle.wa.edu.au/enrolment/) or contact our College Enrolments team via email lasalle@lasalle.wa.edu.au or phone 9449 0601.

Our February and March College Tours are fully booked, however you can join our wait list to be notified when Tour dates are released for Term 2 (www.lasalle.wa.edu.au/book-a-tour/).

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- · building positive relationships with children
- · encouraging positive behaviour
- · setting family rules and routines
- · to avoid or manage potentially difficult situations



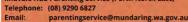
an the QR code idvale Hub Parenting Service (Perth North East) elephone: (08) 9290 6827







For more information and to register: Scan the OR code Midvale Hub Parenting Service (Perth North East)











Tuning in

For parents and carers of children aged 3 - 10 years, who reside in the local government areas of Mundaring, Swan, Bassendean or Bayswater



Tuning in to Kids is a 6 session evidence based program that explores ways that parents can help their children develop emotional intelligence and increase the emotional connection between parents and children. Learn more about:

- · developing emotion coaching skills to help children understand and regulate their own feelings and emotions
- promoting co-operative behaviour in young children
- · developing parent's own emotional

· managing emotions such as anger and anxiety





Wednesdays - 21, 28 February, 6, 13, 20 & 27 March, 2024

9.30am - 11.30am (must be able to attend all sessions)

Crèche - Bookings essential. Limited places available at 'The RISE" for a minimal fee. Please enrol at www.bayswaterrecreation.com.au/the-rise-creche and follow the booking instructions. Online bookings can be made up to 7 days in whence.

Phone: 9208 2414 during Crèche hours







This workshop aims to explore and give an understanding of what anxiety is. We will discuss:

- · signs & symptoms of anxiety
- · how we can support our child
- · understanding our own reactions

or more information and to register Scan the OR code or Midvale Hub Parenting Service (Perth North East) Telephone: (08) 9290 6827

Neighbourhood Centre (the 3 Tara Street, Morley

Thursday - 8 February, 2024 6.30pm - 8.30pm

Registration is essential











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Bonus Parents: Making Stepfamilies Work **ONLINE via ZOOM**

Course Overview:

Share experiences and add to your skills to make your stepfamily even stronger. Stepfamilies face unique challenges which are not always recognized, and different strategies are often needed to meet family needs. Topics include:

- influences from the past
- "blending' families
- *the discipline challenge
- new roles
- ·strengthening the couple relationship.

When:

Fridays 9th, 16th & 23rd February 2024 12 noon - 2.00 pm

For more information and to register:

Scan the QR code

Midvale Hub Parenting Service (Perth North East)

Telephone: (08) 9290 6827

Email: parentingservice@mundaring.wa.gov.au





*Registration is essential as places are limited

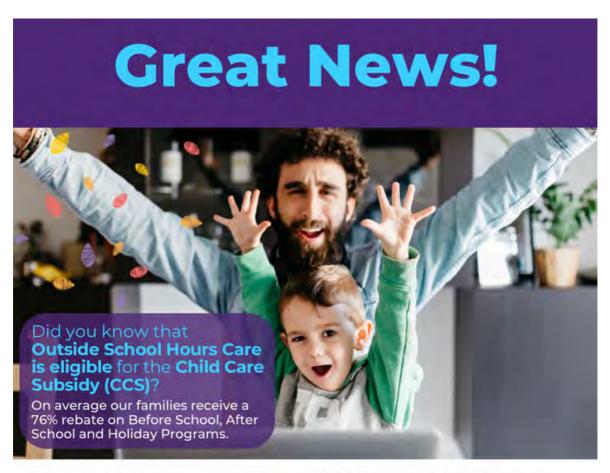
For parents and caregivers of children who

Mundaring, Swan, Bassendean or Bayswater



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Our Before, After School and Holiday programs are designed to support school communities and busy families. We provide an engaging and educational environment for children to form friendships, learn life skills and prepare them for life beyond the classroom.

Since July 10 2023, families who earn less than \$530,000pa are eligible for the Child Care Subsidy with up to 90% off fees! This means even more families can access quality programs such as our 'Rise then Shine' before school program, 'Stay and Play' after school program, and our Holiday HQ School Holiday programs at a very affordable rate. On average, our families get a 76% rebate on all sessions.

All of our 460+ services across Australia are registered and approved by the Australian Government to ensure parents at our services can access CCS.

What if I don't currently get CCS and want to apply?

If your family earns under \$530,000 and meets the following requirements, you are eligible for the Child Care Subsidy (CCS).

You or your partner must meet all of the following:

- care for your child at least 2 nights per fortnight, or have 14% care
- are liable for fees for care provided at an approved child care service. Every centre we run across Australia is registered and approved by the Australian Government
- · meet the residence rules.

Your child must also meet both of these:

- · immunisation requirements
- not be attending secondary school unless an exemption applies.

Continues next page





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How much can I get?

The Child Care Subsidy amount you're eligible for will be based on the following:

- · your family's income
- the hourly rate cap based on the type of approved child care you use and your child's age
- · the hours of activity you and your partner do
- the number of children in your care. The amount of subsidised childcare you can access per fortnight applies to each child.

You can use this Payment and Service Finder to estimate how much Child Care Subsidy (CCS) you may get.

How do I make a claim?

You need to set aside about 30 minutes to do the following:

- Create a MyGov account and link it to Centrelink. If you've claimed a payment before, you can use your Centrelink Customer Reference Number (CRN) to link Centrelink to myGov.
- Provide your identity. You can do this by providing one document from each of the following lists:
 - Australian birth certificate, Australian citizenship certificate, Australian passport, Australian Visa
 - Australian driver license, Australian Certificate of Registration by Descent, ImmiCard
 - You may also need to enter some details from your Medicare card.
- 3.As you complete your claim, you may asked for certain documents or information. These will show as required in your claim. Documents may include:
 - Tax File Number, child's birth certificate, financial records, employment details (payslip) Health. Card, relationship status, residence details if you have lived outside of Australia.
- 4. Confirm your enrolment by asking your childcare service for your enrolment details then confirm them by using your Centrelink online account through myGov. Select Family from the menu, followed by Child Care then Enrolments.

For help, use this online guide to confirm your child's enrolment details



What happens next?

Once your claim has been processed you will receive an Assessment Notice either by regular mail or via your MyGov Inbox.

The Assessment Notice will inform you of the following:

- · if you're eligible
- the childcare fee assistance you'll receive
- the annual cap that applies to you
- · the withholding amount.

If you are eligible, the payment will be automatically applied to the fees billed by your childcare service. You don't have to do anything else.

It is your responsibility to then keep your information up to date. You can do this by regularly checking your details are correct in MyGov and tell them if:

- · your family's income changes
- your or your partner's activity levels change
- · your relationship status changes
- there are any other changes to your or your partner's circumstances.

Your information about your family circumstances needs to be accurate so you receive the correct amount of CCS.



How can I get help?

If you get stuck or need any assistance, give us a call on +61 1300 395 735

If you require more information about the changes to CCS, go to servicesaustralia.gov.au/changes-if-you-get-family-payments







